

Congregational Year Book & Directory Report Form

Covering calendar year 2018

Ensure your congregation's data is included in the 2019 *Year Book & Directory of the Christian Church (Disciples of Christ)*, by submitting this information online at disciples.org/yearbook or returning this form by **March 15, 2019**. Please also make a copy of this form for your records.

This activity shows a connection to the wider Church and provides valuable information for your region and the general ministries of the Church. It also fulfills reporting requirements for the Internal Revenue Service to maintain your 501(c)(3) status under the denomination's nonprofit umbrella.

Keeping in Touch

1. Church PIN	3. Region	4. Legal name
2. Church EIN	Area/District (if applicable)	DBA (if applicable)

PIN is assigned by the denomination. EIN is the Employer Identification Number from the federal government.

5. Mailing address	Location address (if different)
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6. Church general info e-mail	7. Minister's e-mail	8. Website
9. Church General Information Phone		

10. Ministerial/Pastoral Staff (up to 6)

Name, title

Participant Statistics as of Dec. 31, 2018

1. TOTAL MEMBERSHIP (all persons listed on church membership records on 12/31/2018 regardless of residence or degree of participation) _____
2. PARTICIPANTS (all persons who attended, contributed to or showed interest in the church during 2018 regardless of place of residence or membership status – includes military and students living elsewhere) _____
3. BAPTISMS – total number added to participants by baptism during 2018 _____
4. TRANSFERS – Total number of individuals transferring membership to the congregation in 2018 _____
5. AVERAGE WORSHIP ATTENDANCE WEEKLY FOR 2018 _____
6. AVERAGE EDUCATIONAL ATTENDANCE WEEKLY FOR 2018 (Average number attending Bible Study each week during the 2018 reporting year. This may be a Sunday School class, Bible Study, Small Group, or similar group. Include all ages from babies to adults but not counting anyone twice. If numbers are not kept use your best estimate)

7. DISCIPLES WOMEN – number of women participating in women’s groups in 2018 _____
8. TOTAL NUMBER OF WOMEN – estimate of those participating in congregational life in 2018 _____

Stewardship of Money

1. UNDESIGNATED RECEIPTS 2018: Total amount of all undesignated gifts given by individuals in 2018. Undesignated receipts are gifts which the congregation decides how the money will be spent (by its budget or other means). This includes regular budget offerings and loose monies from the offering. _____
2. TOTAL RECEIPTS: Total amount of all money received by the congregation in 2018. This amount should be the total of undesignated gifts, designated gifts, and other receipts (may include income from rentals, day school or kindergarten fees, savings, pastoral aid, parking fees, etc.) (Item should be equal to or larger than 1.) _____
3. TOTAL MISSION EXPENDITURES: Total amount of all money given to Disciple and non-Disciple causes by the congregation. This includes **DMF PLUS** any community and global missions funds expended _____

Stewardship of Property

1. Does your congregation own your building _____ rent space _____ borrow space _____? (check only one) If you own the building, is there any capital debt? _____
2. How is the building used by others outside the congregation?

3. Is your building handicap accessible? _____ If not, would you like to receive information about addressing making it more accessible? Please provide contact e-mail. _____

Stewardship of Time

Please do not count individuals more than once in this category regardless of how many projects they have participated in.

1. MISSION PROJECT PARTICIPANTS: LOCAL COMMUNITY for 2018 _____
2. MISSION PROJECT PARTICIPANTS: REGIONAL for 2018 _____
3. MISSION PROJECT PARTICIPANTS: US & CANADA for 2018 _____
4. MISSION PROJECT PARTICIPANTS: OUTSIDE US & CANADA for 2018 _____
5. TOTAL NUMBER OF MISSION PROJECT PARTICIPANTS for 2018 _____
6. ESTIMATED NUMBER OF PEOPLE SERVED IN THE COMMUNITY BEYOND YOUR PARTICIPANTS for 2018 _____

7. What new ministry or mission did you begin this year that your congregation is excited about?

8. Would you be willing to confer or cooperate with other congregations wanting to start a similar ministry? If yes, please provide contact e-mail address. _____

9. What are the top three community concerns your congregation addresses? (Examples: homelessness, tutoring/student support, hunger, local quality of life, etc.)

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Demographics

1. Percentage of participants in your congregation who identify as

Asian/Pacific Islander (other than Korean)	Haitian	Korean	White/Caucasian
African-American	Hispanic or Latinx	Native American/First Peoples/Alaska Native	Other

2. Primary language of the congregation _____

3. Percentage of participants in your congregation by age

0-4 years	5-11 years	12-18 years	18-25 years
26-35 years	36-45 years	46-54 years	55-64 years
65-74 years	75+ years		

4. Primary residences of your participants are: (please select only one)

Rural	Suburban	Urban	Mixed
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Other

1. Has your congregation voted to become open and affirming? _____ Would you like information about the process? If so, please provide contact e-mail address. _____

2. Has your congregation participated in reconciliation training in the last five years? _____ If not, would you like information about training? Please provide contact e-mail address. _____

3. Is your church part of the Green Chalice movement? _____ If not, would you like information about this ecological ministry? Please provide contact e-mail address. _____

Name and title of person filling out form _____

Date _____

Methods of submitting this form by March 15, 2019:

1. If you have Internet access to fill this form out online at disciples.org/yearbook, please do so. (*preferred method*)
2. Scan to a PDF file and e-mail to yearbook@disciples.org
3. Mail your copy to Yearbook Forms, Disciples Center, PO Box 1986, Indianapolis, IN 46206-1986

Year Book & Directory Purchases

If you would like to order a 2019 Year Book & Directory, please go online to disciples.org/yearbook. You will be prompted to make payment in order to reserve a copy of the publication that will arrive in summer of 2019. The 2019 edition will include reports and directory information from regions and general ministries for the 2018 calendar year. 2019 General Assembly resolutions will be in the 2020 edition.

If you need to order with a check, please download the form from disciples.org/yearbook